

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



October 19, 2006

ALL COUNTY INFORMATION NOTICE I-78-06

TO: ALL COUNTY WELFARE DIRECTORS
COUNTY REFUGEE COORDINATORS

**REASON FOR THIS
TRANSMITTAL**

- ☐ State Law Change
☐ Federal Law or Regulation
Change
☐ Court Order
☒ Clarification Requested by
One or More Counties

SUBJECT: COUNTY REFUGEE PROGRAM GUIDELINES

This notice transmits information on the revised County Refugee Program Guidelines for counties that administer Refugee Social Services (RSS), formerly referred to as Refugee Employment Social Services, Targeted Assistance (TA), and Discretionary funding. Also included in the Guidelines are instructions to counties for reporting refugees who are served in the Refugee Cash Assistance (RCA) and General Assistance (GA) programs.

The County Refugee Program Guidelines are effective immediately (as of the date of this All County Information Notice) and supersede those that were previously issued in Refugee Coordinator Letter 99-08, dated April 29, 1999. To better assist counties that receive RSS, TA, and Discretionary funds to operate their refugee programs, the contents of the Guidelines have been updated with current information and requirements, and they have been redesigned to be more reader-friendly.

For Federal Fiscal Year 2006-07, the RSS, TA, and Discretionary counties are as follows:

| | | |
|-------------|------------|---------------|
| Alameda | Merced | San Francisco |
| Butte | Orange | San Joaquin |
| Fresno | Sacramento | Santa Clara |
| Los Angeles | San Diego | Yolo |

For these 12 counties, the Guidelines contain information and instructions regarding the following program areas: program eligibility, allowable activities, County Refugee Services Plan planning, plan content, procurement of services, monitoring of providers, etc.

The Guidelines also continue to provide instructions that are applicable to all 58 counties regarding reports on the provision of RCA and/or GA benefits to refugees. They describe the mandatory requirements and process for counties to report the number of individuals and cases that are in their RCA and/or GA caseloads, on a quarterly basis, and include a copy of the necessary reporting form.

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For ease of accessibility, the revised County Refugee Program Guidelines are posted on the California Department of Social Services' Refugee Programs Bureau website at www.cdss.ca.gov/refugeeprogram.

If you have any questions, please contact Ms. Bonnie Rivero, Program Analyst, Policy Unit, at (916) 654-5964.

Sincerely,

Original signed by

VENUS GARTH, Chief
Child Care and Refugee Programs Branch